



REDMAIDS'
HIGH SCHOOL

FOR GIRLS | BRISTOL

SENIOR SCHOOL & SIXTH FORM

POLICY STATEMENT ON ADMISSIONS (Senior School) (1)

Applicable to: All prospective students.

Information for parents/guardians, staff and governors.

Aims:

1. To ensure that all students are offered places on the basis of merit and that those applications are considered in accordance with the School's Equal Opportunities Policy, Accessibility Plan and Articles of Association. The school will make all reasonable adjustments to ensure that a disabled student is not treated less favourably for a reason related to disability.
2. To ensure that the financial assistance available is used to benefit girls who qualify for a place on the strength of their performance in the entrance assessment and whose parents/ guardians qualify for financial assistance with the fees.
3. To ensure that the school benefits from collaboration with other independent schools over arrangements for the Year 7 entrance assessment.

Pre-conditions

1. The applicant is of appropriate age and maturity.
2. The applicant should be a girl at birth, however, we would consider any individual on a case-by-case basis.
3. The applicant enjoys satisfactory health and will be able to participate fully in the life of the School subject to any special needs.
4. The special needs of the applicant (if any) are, in the opinion of the Head within the School's capacity to cope given reasonable adjustments and have been discussed fully and openly between the School and the parents/guardians and the student as appropriate.
5. The applicant's current school will be asked for a report and the Head reserves the right to take into account the comments made on the attitude, conduct and ability of the applicant.
6. The applicant should have the right to study in the UK and have the appropriate visa, if applicable.

Practice

1. All students considering entry to Redmaids' High School will be invited to meet the Head, have a tour of the school and be offered a Redmaids' Taster Day.
2. Invitations to take the entrance assessment are only made after the receipt of a completed registration form and a registration fee.
3. All applications for financial assistance are made direct to the Director of Finance & Operations (DFO) and offers of assistance are made by the Head and the DFO on the basis of need along with the outcome of the entrance assessment, as set out in the Bursary policy.
4. The Year 7 entrance assessment is normally supervised by the Deputy Head (Students) and the Assistant Head (Pastoral). All members of staff are available on the day. Entrance assessments at other times are supervised by the Admissions Registrar with the help of the appropriate Head of Year as necessary.
5. Entrance assessments are taken in conditions which are conducive to academic work and concentration, and which encourage candidates to relax. Extra time is administered at the parents'/guardians' request for those with a statement of special educational needs, EAL or a learning difficulty or disability. Special conditions required for any applicant with other special needs are discussed in advance with the Head and arrangements made accordingly.
6. Relevant Heads of Department have responsibility for setting, marking, reviewing and up-dating entrance assessments appropriate to each stage of entry.
7. Parents are informed of the outcome of the entrance assessment as soon as possible and, in the case of 11+ on the basis of a timetable agreed with the other independent schools involved.

All offers are sent out under the signature of the Head. Scholarships are awarded at the discretion of the Head.

Implementation

Admission to Redmaids' High School will follow one of two routes.

- Route A will be reserved for members of Redmaids' High Junior School.
- Route B will be followed by all other students wishing to apply for a place in the Senior School.

Route A:

In the summer term of Year 5 the Head of the Senior School and the Headteacher of the Junior School will meet to discuss the current Year 5 group and their performance. Following this meeting, letters will be sent to parents/guardians by Autumn Half Term in Year 6 to confirm that their daughter will be able to transfer from Year 6 into Year 7 i.e. that their place in the Senior School is secure. If the Head feels that such a transfer may not be in the best interests of a student, the parents will receive advice

from the Headteacher of the Junior School about an alternative recommended school, and be informed that a place in Year 7 cannot be guaranteed and will be dependent on the student's performance in the assessment in January. All girls from the Junior School wishing to transfer to the Senior School will complete a registration form and provide a registration fee. They will then sit the school 11+ assessment in January of Year 6 in order to identify scholarship candidates and establish their performance alongside the rest of the new year group.

Route B:

Any girl who is not currently a member of Redmaids' High Junior School and wishes to apply for a place in Redmaids' High School will follow the procedure outlined below.

1. Overseas applicants or those at a long distance sit the entrance examination at their own school or under the supervision of an appointed agent.
2. All external applications for places in Redmaids' High School are admitted on the basis of an appropriate entry assessment and (wherever possible) interview to help familiarise prospective students with the school and personnel before taking the entrance assessment, and to give the Head additional information to base the decision on, in the case of borderline candidates.
 - At 11+ by assessment in Verbal Reasoning, Non-verbal Reasoning, English and Mathematics. Successful candidates will demonstrate that they are performing at National Curriculum Levels 4-5. (Junior Schools will be able to advise on NC levels.)
 - At 12, 13 and 14 by examination in English, Maths, Science and a Modern Foreign Language and Non Verbal Reasoning as appropriate. Successful candidates will demonstrate the potential to pass GCSEs at grades 9-6 in a range of subjects.
 - At 16+ into the Sixth Form on condition of passing at least six GCSEs at grades 9-6 with the proviso that the candidate must meet the specific requirements of the subjects to be taken at A Level or IB, or in the subjects being used as criteria for subjects which are 'new' in the Sixth Form. These normal criteria may be waved at the discretion of the Head if, for example, it is felt that the candidate has the potential to be successful at A Level or IB.
3. Appeals to request a review of a decision not to offer a place in the School must be made in writing using the Request for an Appeal Form (2). Please also read Appeal Procedure Against the Decision not to Offer a Place in the School (3). These forms are available to download from the School website or, alternatively, can be requested from the Head.

**Paul Dwyer/Gillian Rowcliffe Reviewed and updated November 2020
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